

Pre-Service check in sheet

Dear service customer:

To speed up your visit to our service department and to ensure the accurate and complete service you require, please take a few moments to complete this form. Thank you for your patience and assistance.

Name _____
 Year _____ Make _____ Model _____
 Address _____
 City _____ St. _____ Zip _____
 Res. PH. _____ Bus. PH. _____
 Cell PH. _____ Pager _____

I hereby authorize the repair work done, along with necessary materials. S.K.Mechanic and its employees may operate the vehicle listed for the purposes of testing, inspection or delivery at my risk. An express mechanic's lien is acknowledged on vehicle to secure the amount of repairs. Thereto you will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident or any other cause beyond your control.
I have read and understand the above terms.

Authorized by _____

SERVICE REQUESTED

DRIVEABILITY PROBLEMS

- Lube/oil & filter service
- Flush cooling system
- Air-condition service
- Engine tune-up
- Service transmission
- Service clutch
- Replace battery
- Service brakes Front/ Rear
- Replace belts
- Replace hoses

- Stalls
- will not start
- runs erratic
- continues to run
- smoking exhaust
- leaks
- unknown noise _____
- slips
- shudders
- shifts erratic
- pulls to one side
- vibrating
- other _____

SAFETY CHECKLIST

- Check cooling system
- Check transmission
- Check drivetrain
- Check fuel system
- Check heating system
- Check air condition problem
- Check service light
- Check brakes
- Check starter system
- Check electrical system
- Check suspension
- Check steering
- Check fluid leaks

LOCATION

- Engine
- Transmission
- Differential
- Brakes Front/Rear
- Electrical
- Starter
- Front end
- Other _____

CIRCUMSTANCES

- When cold
- When hot
- When idling
- When running
- When turned off
- When braking
- When turning
- Other _____

WE ACCEPT CASH, APPROVED CHECKS, VISA AND MASTERCARD. PAYMENT IS EXPECTED ON COMPLETION OF REPAIRS.

OTHER CONCERNS / SERVICE NEEDS: _____

Save old parts?
 Yes
 No